

“This is a draft of the minutes of Regular Session of the Meeting. It has not been reviewed by the Board of Trustees, has not been approved by the Board as an official document, may be revised in whole or in part and hence should be viewed only as a tentative and possibly inaccurate recitation of Board action. It is not an official document of the Village of Barrington Hills and should not be relied upon as such.”

VILLAGE OF BARRINGTON HILLS

Minutes of the Meeting of the Board of Trustees Thursday, December 19, 2013

President McLaughlin called the Regular Meeting to order at 6:35 p.m. Roll Call.

Present

Martin J. McLaughlin, President
Fritz H. Gohl, President Pro Tem
Joseph S. Messer, Trustee (absent)
Karen S. Selman, Trustee
Patty Meroni, Trustee
Colleen Konicek, Trustee
Michael Harrington, Trustee

Guests

Jim Hammond, resident
Pamela Cools, resident
Arnold Cernik, resident
Jeffrey Neal, resident

Rich Semelsberger, Deputy Chief
George Lynch, Village Attorney
Robert Kosin, Village Administrator
Dolores Trandel, Village Clerk

President McLaughlin announced that the Executive Session will now occur at the end of the Public Session.

PUBLIC SESSION

Pledge of Allegiance

PUBLIC COMMENTS: None

APPROVAL OF MINUTES

Trustee Harrington motioned to approve the Minutes of the Special Meeting of November 21, 2013 with changes. Trustee Meroni seconded. All present said Aye.

Motion Approved

Trustee Selman motioned to approve the Executive Minutes of the Special Meeting of November 21, 2013 meeting. Trustee Meroni seconded. All present said Aye.

Motion Approved

FINANCE – Karen S. Selman

Treasurer's Report - Trustee Selman motioned to accept the Treasurer's Report for November, 2013. Trustee Meroni seconded. All present said Aye.

Motion Approved

Police Pension Board Report - Trustee Selman motioned to accept the Police Pension Board Report for November, 2013. Trustee Meroni seconded. All present said Aye.

Motion Approved

Overtime Reports - Trustee Selman made the motion to approve the Overtime Report from November 16, 2013 through December 15, 2013 totaling \$4,500.27. Trustee Harrington seconded. Roll Call.

Ayes: 6 (Harrington, Konicek, Meroni, Selman, Gohl, McLaughlin)
Nays: 0
Absent: 1 (Messer)

Motion Approved

Bills for Approval - Trustee Selman motioned to approve the bills for the month of November 16, 2013 to December 15, 2013, totaling \$586,885.34. Trustee Konicek seconded. President McLaughlin asked that this item be tabled to be discussed in Executive Session. Trustee Selman withdrew her motion.

Bills for Approval - Trustee Selman motioned to approve the bills for the month of November 16, 2013 to December 15, 2013, totaling \$586,885.34. Trustee Meroni seconded. Roll Call.

Ayes: 6 (Harrington, Konicek, Meroni, Selman, Gohl)
Nays: 0
Absent: 1 (Messer)
Abstain 1 (McLaughlin)

Motion Approved

2013 Levy Ordinance - Trustee Selman motioned to approve the 2013 Levy Ordinance. Trustee Meroni seconded. President McLaughlin asked that this item be tabled to be discussed in Executive Session. Trustee Selman withdrew her motion.

2013 Levy Ordinance - Trustee Selman motioned to approve the 2013 Levy Ordinance. Trustee Gohl seconded. Roll Call.

Ayes: 6 (Harrington, Konicek, Meroni, Selman, Gohl, McLaughlin)
Nays: 0
Absent: 1 (Messer)

Ordinance 13-18 Approved

ROADS & BRIDGES – Patty Meroni

Monthly Report

Oak Lake Drainage Project - The Village's application for the Lake County Storm Water Management Grant was approved on December 6, 2013.

The Intergovernmental Project Agreement Form has been forward to Robert Kosin for execution. Details are as follows:

- \$25,000 reimbursement payable upon submittal of documentation to SMC (after payment to contractor).
- Project status update and schedule to be submitted by June 30, 2014, final request for reimbursement by November 30, 2014.
- Contact has been made with residents, including the President of HOA, to obtain any materials and information on Oak Lake which might assist in planning and materials will be received this week.

Cuba Road Bridge - Written approval has been received from Springfield for the Preliminary Bridge Design and Hydraulic Report. Phase Two Agreements remain under review in Springfield.

Haeger's Bend Road, Phase One and Two Engineering - Bike Path Planning – Gewalt Hamilton is preparing a bike path plan for consideration of a corridor along Haeger's Bend and Algonquin/River Road. A progress meeting is planned for the first week of January. An Open House Public Meeting is required as part of Phase One which will be scheduled for February or March.

Longmeadow Parkway - A meeting was held at the VBH Village Hall on Thursday, December 12, with residents in the immediate area, some other concerned residents and engineers from the Kane County Department of Transportation attending and Chief Jeff Swanson of the BCFPD. KDOT presented the plans for the parkway from Route 25 to Route 62, as well as several options for an intersection of Autumn Trail and Longmeadow Parkway and the intersection of Longmeadow Parkway and Route 62. Residents were concerned with a construction start date of 2015. In all the previous years (since the early 1990's), the projection was 2040 or so.

Because of the changed timetable, the KDOT Engineers were unable to immediately address many of the questions asked of them, it was agreed that KDOT will respond to all the questions posed, in writing, to the Village and Trustee Meroni will forward such to the residents. Another meeting will be held with the residents at the Village Hall, in early January to further discuss these issues.

President McLaughlin stated that the residents of the Village need to review Resolution 06-06 so they can understand what the Village's position was at that time.

Pavement Condition Inventory/Assessment - This will begin in mid December. Based on the results, a five year roadway improvement plan will be compiled. Cuba Road Bridge Report was completed and filed on November 26th with IDOT as required due to the load posting.

PUBLIC SAFETY – Fritz H. Gohl

Monthly Report – Trustee Gohl presented the monthly report which was included in the Board of Trustees meeting packet.

Awards Presentation – Sergeant Todd Borck, Officer Jason Currie, Detectives Ron Riedel and Ron Ruffin were presented awards for solving a case involving property damage in the area of Westfield Way and Remington Drive in April, 2013.

Fire Chief Arie, Barrington FD – Chief Arie thanked the Village for all the help the Fire Department received in the past years and stated it was a privilege to serve the Village. President McLaughlin thanked Chief Arie and hoped that we will come to a mutual aid agreement soon.

IT Consultant Contract Resolution – Trustee Gohl motioned to approved the IT Consultant Contract with Intelligent Solutions, Inc. Trustee Meroni seconded. Roll Call.

Ayes: 6 (Harrington, Konicek, Meroni, Selman, Gohl, McLaughlin)

Nays: 0

Absent: 1 (Messer)

Resolution 13-26 Approved

Surplus Property Ordinance – Trustee Gohl motioned to approve the Surplus Property Ordinance. Trustee Meroni seconded. Roll Call

Ayes: 6 (Harrington, Konicek, Meroni, Selman, Gohl, McLaughlin)

Nays: 0

Absent: 1 (Messer)

Ordinance 13-19 Approved

BUILDING AND ZONING – Joseph S. Messer (Robert Kosin gave report in Trustee Messer's absence.)

Monthly Report – Twelve building permits were issued in November, 2013.

11 Barrington Hills Road – Code Enforcement Officer to re-inspect property to ensure no additional work has been done and contact owner regarding site development permit.

109 Remington Drive – Plans submitted November 15th for modification of easement. Village Engineer to contact property owner regarding submission requirements for the next regularly scheduled Plan Commission public meeting.

335 Ridge Road – Property manager notified on July 15th by Village Engineer that the septic system needed to be relocated out of the area of flooding. Building Department notified property manager on October 18th that drawings and application be submitted by November 15th. Property manager notified Village engineer on December 5th that he had the plans and was filling out the application. Village Engineer has contacted property manager and their engineer for a digital copy to begin the review process of the plans.

385 Spring Creek Road Update – Property manager for the bank was advised by the Village Engineer of what is required to close out this permit. They inquired as to if the bank is required to complete this permit or can it be sold “as is” and let the future buyer take the responsibility to complete the work. At Trustee Messer’s direction, property manager advised that the property must immediately be brought into compliance.

551-553 Cuba Road Update - In court on December 4th, property still not in compliance, judge granted another continuance until March 27th. Code Enforcement Officer met with property owner later, who agreed to meet after the first of the year to walk the property and specifically identify what needs to be done to be in compliance. If agreement is met and property owner cooperates, the case can be dismissed.

8 Jennifer Court Update – No response to date to Village Engineer’s November 15th letter of required revisions of the November 7th plans. Village Prosecutor to file complaint for compliance in housing court.

ZBA Monthly Report – The Zoning Board of Appeals meeting of December 16th was cancelled due to lack of agenda.

261 Steeplechase Rd – On December 12th, the Code Enforcement Officer observed the following at this property. There were no tracks in the snow, no open windows, several vehicles and debris were covered in snow and areas of disrepair in the building’s condition. Building Department to issue citations for apparent exterior code violations. The Village Prosecutor to file for an Administrative Warrant to assess the house to determine interior condition/code violations and to determine whether it is beyond habitability and in need of demolition. A memo provided by Robert Kosin, Village Administrator, was included in the Board’s meeting packet as to possible demolition of this property.

President McLaughlin stated that discussion regarding this is imperative that we are in the right, as we undertake this action which is unprecedented, but necessary

Trustee Meroni motioned to authorize John Clarke's office to take whatever steps necessary to obtain an order of Administrative Warrant based on a possible warrant for an Order of Demolition. Trustee Selman seconded. Roll Call.

Ayes: 6 (Harrington, Konicek, Meroni, Selman, Gohl, McLaughlin)
Nays: 0
Absent: 1 (Messer)

Motion Approved

PLANNING – Colleen Konicek

Monthly Report: The Plan Commission meeting of December 9th was a joint meeting with the Board of Health.

Amendment to Septic Code Review - Village Engineer Daniel Strahan advised that even though the Commission had approved the proposed Septic Code amendment to the Subdivision Ordinance, there were still two issues that need to be discussed in further detail soil classification and the effect of water softeners on septic systems. The newer, more efficient water softener models are demand initiated rather than time generated. They can also be set at HE (High Efficiency) to have the most positive effect. In regards to sodium vs. potassium, the difference was minimum, but that the latter is not as efficient because it would use about 15% more.

Supporting studies indicate water softeners have no adverse effect on septic systems, however, it is not known what effect salt has on the ground over the years.

INSURANCE – Michael Harrington

Monthly Report – Trustee Harrington's report was included in the Board of Trustees meeting packet.

Trustee Harrington motioned to proceed with health, property and casualty insurance coverage as recommended by the Insurance Committee as provided in the memo's dated November 21st and December 17, 2013.

Ayes: 6 (Harrington, Konicek, Meroni, Selman, Gohl, McLaughlin)
Nays: 0
Absent: 1 (Messer)

Motion Approved

Trustee Harrington motioned to approve implementing a 5% non-union employee contribution to the health premiums for the year of 2014. Trustee Meroni seconded. Roll Call.

Ayes: 6 (Harrington, Konicek, Meroni, Selman, Gohl, McLaughlin)
Nays: 0
Absent: 1 (Messer)

Motion Approved

Trustee Harrington motioned to approve an increase in non-unions employee's share of the deductible to \$500 for individuals and \$1,000 for family coverage. Trustee Meroni seconded. Roll Call.

Ayes: 6 (Harrington, Konicek, Meroni, Selman, Gohl, McLaughlin)
Nays: 0
Absent: 1 (Messer)

Motion Approved

HEALTH, ENVIRONMENT, BUILDINGS & GROUNDS – Michael Harrington

Monthly Report

The Heritage & Environs Committee voted on making a recommendation to the Board on E-cycling which is recycling of electronics, or anything with a cord. The service is free and is provided by a company called Universal Recycling. What they are proposing is a bin that the Village can put on our property, probably by the barn. This item will be on the January Agenda to be voted on by the Board.

An old shoe drop off box has been placed in the west lobby for old shoes to be donated. Prairie Land will be collecting these shoes to be recycled or given to anyone who needs shoes.

Rose Faber, Head of Adult Services at the Barrington Library, gave a presentation on the many free, downloadable resources that the Library has to offer and was presented with a framed USGS map from 1923. She thanked the Village for loaning the Village Hall for some of the activities the Library sponsored.

Village Hall irrigation system: American National Sprinkler completed the draining of the irrigation system for the winter on November 7th as scheduled.

Fire Station flagpole: All American Flag repaired the eagle atop the flagpole that was bent due to high winds. The lock mechanism on the access door to raise and lower the flag was also repaired.

Village Hall Complex parking lot: A meeting was held December 10th with the Village plowing/salting contractor regarding salting practices.

Village Hall parking lot lights: Sylvania Lighting Services had scheduled a December 17th site visit to gather information to provide audit and proposal for the conversion of the parking lot lights to LED.

ATTORNEY – George Lynch

Pending Litigation – Updates included in Board of Trustees packet.

FOIA - Trustees Harrington and Meroni requested that the Trustees be advised of Freedom of Information Act requests from the Village Administration and Police Department and if possible, the amount of time spent responding to the information request. President McLaughlin stated that this was discussed in the last Finance Meeting and the goal for 2014 is to handle as much of the FOIA requests in house and when we do not have the ability to do this, we will find the people who can. Trustee Harrington stated that the residents should be aware of all FOIA requests, the actual request, the time spent and the cost so they know what the issues are. Trustee Konicek added that although it would be nice to have all this information, to task the people who are already tasked with completing the FOIA would be a burden and as some of the requests are not legitimate, she believes that the citizens of the Village have a right to make a FOIA request as an open government is available for all our citizens. Robert Kosin stated that the Village attorney is involved is when there is an appeal, then to the Public Access Counsel of FOIA or OMA. He also stated that there will be a 2013 index of FOIA requests.

ADMINISTRATION – President McLaughlin

Pace Dial-A-Ride Program IGA Resolution – President McLaughlin mentioned this was a request from BACOG for equitable participation. Trustee Harrington motioned to approve the Village of Barrington Hills financial participation in this program for one year. Trustee Konicek seconded. Roll Call.

Ayes: 6 (Harrington, Konicek, Meroni, Selman, Gohl, McLaughlin)
Nays: 0
Absent: 1 (Messer)

Resolution 13-27 Approved

2014 Meeting Calendar Draft – Trustee Gohl motioned to adopt the 2014 Meeting Calendar with two changes. Trustee Meroni seconded. All present said Aye.

Motion Approved

Trustee Selman made the motion to adjourn the Public Session at 8:30 p.m. Trustee Meroni seconded. All present said Aye.

Motion Approved

Trustee Selman motioned to adjourn to Executive Session to discuss pending litigation and matters of personnel at 8:30 p.m. Trustee Meroni seconded.

Meeting Adjourned

EXECUTIVE SESSION

President McLaughlin opened the second Public Session at 10:18.

Trustee Gohl motioned to adjourn the second Public Session at 10:18. Trustee Meroni seconded. All present said Aye.

Meeting Adjourned

Approved_____